

RUTTUN BIBI ARZINAH

Address: D22 Cossigny, Curepipe, Mauritius
Phone: [+230 54581997](tel:+23054581997)
Email: arzinahruttun28@gmail.com
Website: arzinah.weballies.org
LinkedIn: www.linkedin.com/in/arzinah

SUMMARY

A motivated finance enthusiast with a foundation in accounting, business, and economics. Passionate about auditing, financial analysis, and taxation, with the goal of obtaining the ACCA (Association of Chartered Certified Accountants) certification to become a qualified accountant. Proficient in Microsoft Excel and Word, with strong organizational, time management, and collaboration skills. Committed to accuracy and efficiency in financial tasks while continuously expanding knowledge in the field. Strong problem-solving abilities and a structured approach enable effective contributions to financial and accounting roles, ensuring precision, compliance, and operational efficiency.

EDUCATION

HIGHER SCHOOL CERTIFICATE (HSC) Doha Secondary School, Mauritius

November 2024

- Accounting (AL): D
- Islamic Studies (ASL): b
- Business (AL): B
- Economics (AL): C
- English General Paper (ASL): c

SCHOOL CERTIFICATE (SC) Doha Secondary School, Mauritius

November 2022

- Business Studies: A
- Islamic Studies: A
- Accounting: B
- Economics: B
- French: B
- English: C (Oral English: 3)

Total Aggregate: 18

ADDITIONAL INFORMATION

- **Skills:** Time Management & Organization, Team Collaboration, Attention to Detail & Accuracy, Microsoft Excel Microsoft Word
- **Languages:** English, French, Creol (native Language).
- **Certifications:** Internet and Computer Core Certification (IC3).
- **Hobbies:** Badminton, Reading Finance & Accounting Books